EXPERIENCE-BASED

LEADERSHIP HANDBOOK

Guide for Leadership Success



Leadership Handbook 2026 Guide

Brian Dolan, Amy Lochtie, Krishna Gohil

Leadership Handbook 2026 Guide:

CDC Yellow Book 2026 Eric Halsey, 2025-04-30 The CDC Yellow Book has been a trusted resource among healthcare professionals for over half a century It compiles the US government s current travel health guidance providing travel medicine specialists healthcare professionals and travelers with expert guidance for safe and healthy international travel Along with disease specific prevention and treatment recommendations this comprehensive reference text equips readers with the background and context needed to understand and address public health threats associated with all types of international travel With chapters written by subject matter experts in the travel medicine field this edition features the following topics Vetted recommendations for pre travel vaccinations and preventative care including public health guidance for specific destinations and types of travel Profiles of the most common travel associated infections and health conditions Special sections tailored to travelers with additional considerations including travelers with HIV immunocompromised travelers severely allergic travelers and travelers with substance use disorders Updated advice for family travel including pregnant travelers traveling safely with infants and children and traveling with pets and service animals Illustrated with vividly drawn destination maps conveying the endemicity of malaria yellow fever and other infectious diseases Expanded section on pre and post arrival medical evaluations for refugees immigrants and other migrant populations Expanded content on the clinical approach to international travelers returning with respiratory complaints diarrhea dermatologic conditions parasitic disease and more Public health guidance for popular itineraries in Africa and the Middle East the Americas and the Caribbean and Asia A Clinician's Survival Guide to Leadership and Management on the Ward - E-Book Brian Dolan, Amy Lochtie, Krishna Gohil, 2024-04-06 When you become a ward or unit manager or allied health professionals team leader your responsibilities change and you need a very different set of skills compared with your previous roles You are now required to manage a team of staff with a set budget and are responsible for maintaining an environment in which people can work together efficiently and effectively This new fourth edition of the Survival Guide to Leadership and Management on the Ward welcomes AHP Krishna Gohil to the author team of nurses Brian Dolan and Amy Lochtie and thereby extends its guidance on these crucial skills to both nurses and allied health professionals Focuses on both nursing and allied health professionals who are in the role of ward managers unit managers or team leaders or aspire to be so Significantly builds on how to understand your role work with different generations in the workplace and manage difficult situations Includes greater emphasis on self care and self compassion for leaders and managers Covers leading teams in the context of enduring financial and staffing PHR Exam Study Guide 2025-2026 Brielle Morgan, 2025-09-09 Are you ready to transform your HR career constraints and pass the PHR exam with confidence on your first attempt The PHR certification isn t just another test it s a major career milestone that demands comprehensive preparation and strategic focus The PHR Exam Study Guide 2025 2026 is your ultimate companion designed to simplify your study process sharpen your test taking skills and maximize your chances of

success Inside this all in one guide you ll find everything you need to master the latest PHR exam content Whether you re a first time test taker or returning to sharpen your credentials this guide delivers crystal clear explanations real world HR examples and up to date exam strategies tailored for 2025 2026 We break down every domain with easy to follow lessons covering Business Management Talent Planning Learning Development Total Rewards Employee Labor Relations and HR Operations What truly sets this book apart 4 Full Length Practice Tests Timed simulations with 500 realistic questions to build your confidence Detailed Answer Explanations Understand the why behind every correct answer Complete Content Review Covers every section of the official HRCI PHR Content Outline in simple language Proven Exam Strategies Learn time management elimination tactics and smart guessing techniques from HR exam experts Final Day Crash Course Tools Quick memory boosters high yield checklists and more to optimize your last minute prep Unlike other generic guides this book is written with one mission to make PHR exam prep less stressful and far more effective You ll discover actionable insights practical test tips and comprehensive HR knowledge to not only pass the exam but excel in your HR career Don t leave your PHR success up to chance Take control of your preparation and join thousands of HR professionals who have turned their study time into certification success Get your copy of the PHR Exam Study Guide 2025 2026 today pass with confidence and advance your HR career Handbook on Leadership in Education Philip A. Woods, Amanda Roberts, Meng Tian, Howard Youngs, 2023-11-03 This comprehensive Handbook explores how to best understand develop and practise educational leadership in an era of significant disruption to education Contributors evaluate the latest developments in leadership in education and provide novel insights into key conceptual and methodological issues Spon's Architects' and Builders' Price Book 2026 AECOM, 2025-09-22 Compiled by AECOM the 2026 edition has been updated with the latest pricing information to help you manage your projects over the next 12 months through this challenging period of inflationary pressure global uncertainty and skills shortages It includes 20 000 prices for the most frequently specified construction items the majority with labour constants and detailed build ups All prices have been updated via comprehensive supplier engagement combined with AECOM s market intelligence and a short term inflationary forecast to ensure you have the most accurate cost data available Activity descriptions and build ups have been updated to reflect changes to standard specifications Building Regulation changes emerging practices and changing outputs Although it suits a wide range of project sizes this is the only price book which sets out a detailed cost base for contracts exceeding 4 000 000 in value All the standard features you have come to expect from SPON S ARCHITECTS AND BUILDERS PRICE BOOK are also included Hundreds of alternative materials prices for the more unusual items Detailed guidance on wage rates daywork cost limits and allowances property insurance and professional fees plus useful formulae design criteria and trade association addresses Included within the inside front cover of every book is a VitalSource eBook redemption code giving one user access to the content digitally until the end of December 2026 Spon's Mechanical and Electrical Services Price Book 2026 AECOM, 2025-10-16 Compiled by

AECOM the 2026 edition has been updated with the latest pricing information to help you manage your projects over the next 12 months through this challenging period of inflationary pressure global uncertainty and skills shortages It covers the full range of mechanical and electrical services together with higher level costs for a diverse range of systems and different building applications All prices have been updated via comprehensive supplier engagement combined with AECOM s market intelligence and a short term inflationary forecast to ensure you have the most accurate cost data available The approximate estimating section has been revised to provide up to date key data in terms of square metre rates all in rates for key elements and selected specialist activities and elemental analyses on a comprehensive range of building types All the standard features you have come to expect from SPON S MECHANICAL AND ELECTRICAL SERVICES PRICE BOOK are also included considered essential for today s services cost professional detailed materials prices labour constants labour costs and measured work prices for mechanical and electrical works from above ground drainage to automatic transfer switches and circuit breakers to sprinkler systems an extensive Approximate Estimating section for quick rule of thumb pricing of mechanical or electrical installations together with elemental services costs for different types and standard of buildings full details of wage rates daywork and cost indices on a national and Central London basis an updated index and guidance notes Included within the inside front cover of every book is a VitalSource eBook redemption code giving one user access to the Spon's External Works and Landscape Price Book 2026 content digitally until the end of December 2026 AECOM, 2025-10-23 Now in its 45th edition Spon's External Works and Landscape Price Book 2026 offers the only comprehensive source of information for detailed external works and landscape costs It covers all the items to be found in hard and soft landscape contracts and forms an indispensable reference book for quantity surveyors landscape architects contractors and local authority managers essential for compiling estimates specifications bills of quantities and works schedules no matter what the size of the project being undertaken All the standard features that you expect from SPON S EXTERNAL WORKS AND LANDSCAPE PRICE BOOK remain material and measured work prices covering contract items from preliminaries and site clearance and encompassing the core external works activities with full breakdowns into labour materials and other components detailed guidance on wage rates landscape consultants fee scales an extensive Approximate Estimates section for rapid spot estimating Use the access code inside the front cover of the book to get set up with an ebook of this edition on the VitalSource Bookshelf platform available for access and use until the end of December 2026

International Healthcare Professionals' Handbook: A Success Guide to Working in the UK for Nurses, Midwives and Allied Health Professionals - E-Book Annesha Archyangelio, 2024-07-30 The International Healthcare Professionals Handbook is a compendium of advice information and support for new international recruits embarking on careers in the UK from those who have succeeded before Written by Annesha Archyangelio a Jamaican born nurse who has worked for many years in the NHS the book will help you navigate UK healthcare systems and processes with ease It s packed full of handy guidance

covering everything from terminology to cultural competency and how to adapt to new ways of working This invaluable book will not only help you settle into your role in the UK but provides strategies for thriving in your career into the future Offers support all the way from the international recruitment process through to successful completion of exams and beyond Focuses on staff development and progression in the workplace Presents a guide to the structure of the NHS and other health and social care services Gives overviews of the NMC RCN and other key bodies Covers communication challenges and cultural competency Includes measurements abbreviations and a dictionary of key terms and colloquialisms indispensable for international recruits Spon's Civil Engineering and Highway Works Price Book 2026 AECOM, 2025-10-20 Compiled by AECOM the Spon's Civil Engineering and Highway Works Price Book 2026 is the milestone 40th edition and has been updated with the latest pricing information to help you manage your projects over the next 12 months through this challenging period of inflationary pressure global uncertainty and skills shortages It provides a full breakdown of labour plant and material elements for civil and highway works Cost guidance is given at a number of levels varying from the more general functional costs to detailed resource costing and in conformity with CESMM4 and the Highways Method of Measurement and updated to the CIJC wage agreement All prices have been updated via comprehensive supplier engagement combined with AECOM's market intelligence and a short term inflationary forecast to ensure you have the most accurate cost data available Activity descriptions and build ups have been updated to reflect changes to standard specifications Building Regulation changes emerging practices and changing outputs All the standard features you have come to expect from SPON S Civil Engineering and Highway Works Price Book 2026 are also included Budgeting estimating principles on cost advice method related charges Resource costings labour costs plant costs material prices Rapid cost information approximate estimates dayworks cost indices Plant and labour allowances production rates outputs man hour constants Detailed pricing unit costs with full breakdown or specialist prices with advice on item coverage waste allowances and comparative costs Incidental advice tables and formulae technical information professional advice Included within the inside front cover of every book is a VitalSource eBook redemption code giving one user access to the content digitally until the end of December 2026 The Marine Corps Gazette ,1968

Immerse yourself in heartwarming tales of love and emotion with Explore Love with is touching creation, **Leadership Handbook 2026 Guide**. This emotionally charged ebook, available for download in a PDF format (*), is a celebration of love in all its forms. Download now and let the warmth of these stories envelop your heart.

https://dev.vn.se/files/publication/Documents/stain%20removal%20quickstudy%20home.pdf

Table of Contents Leadership Handbook 2026 Guide

- 1. Understanding the eBook Leadership Handbook 2026 Guide
 - The Rise of Digital Reading Leadership Handbook 2026 Guide
 - Advantages of eBooks Over Traditional Books
- 2. Identifying Leadership Handbook 2026 Guide
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Leadership Handbook 2026 Guide
 - User-Friendly Interface
- 4. Exploring eBook Recommendations from Leadership Handbook 2026 Guide
 - Personalized Recommendations
 - Leadership Handbook 2026 Guide User Reviews and Ratings
 - Leadership Handbook 2026 Guide and Bestseller Lists
- 5. Accessing Leadership Handbook 2026 Guide Free and Paid eBooks
 - Leadership Handbook 2026 Guide Public Domain eBooks
 - Leadership Handbook 2026 Guide eBook Subscription Services
 - Leadership Handbook 2026 Guide Budget-Friendly Options
- 6. Navigating Leadership Handbook 2026 Guide eBook Formats

- ∘ ePub, PDF, MOBI, and More
- Leadership Handbook 2026 Guide Compatibility with Devices
- Leadership Handbook 2026 Guide Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Leadership Handbook 2026 Guide
 - Highlighting and Note-Taking Leadership Handbook 2026 Guide
 - Interactive Elements Leadership Handbook 2026 Guide
- 8. Staying Engaged with Leadership Handbook 2026 Guide
 - Joining Online Reading Communities
 - o Participating in Virtual Book Clubs
 - o Following Authors and Publishers Leadership Handbook 2026 Guide
- 9. Balancing eBooks and Physical Books Leadership Handbook 2026 Guide
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Leadership Handbook 2026 Guide
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Leadership Handbook 2026 Guide
 - Setting Reading Goals Leadership Handbook 2026 Guide
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Leadership Handbook 2026 Guide
 - Fact-Checking eBook Content of Leadership Handbook 2026 Guide
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

Leadership Handbook 2026 Guide Introduction

Leadership Handbook 2026 Guide Offers over 60,000 free eBooks, including many classics that are in the public domain. Open Library: Provides access to over 1 million free eBooks, including classic literature and contemporary works. Leadership Handbook 2026 Guide Offers a vast collection of books, some of which are available for free as PDF downloads, particularly older books in the public domain. Leadership Handbook 2026 Guide: This website hosts a vast collection of scientific articles, books, and textbooks. While it operates in a legal gray area due to copyright issues, its a popular resource for finding various publications. Internet Archive for Leadership Handbook 2026 Guide: Has an extensive collection of digital content, including books, articles, videos, and more. It has a massive library of free downloadable books. Free-eBooks Leadership Handbook 2026 Guide Offers a diverse range of free eBooks across various genres. Leadership Handbook 2026 Guide Focuses mainly on educational books, textbooks, and business books. It offers free PDF downloads for educational purposes. Leadership Handbook 2026 Guide Provides a large selection of free eBooks in different genres, which are available for download in various formats, including PDF. Finding specific Leadership Handbook 2026 Guide, especially related to Leadership Handbook 2026 Guide, might be challenging as theyre often artistic creations rather than practical blueprints. However, you can explore the following steps to search for or create your own Online Searches: Look for websites, forums, or blogs dedicated to Leadership Handbook 2026 Guide, Sometimes enthusiasts share their designs or concepts in PDF format. Books and Magazines Some Leadership Handbook 2026 Guide books or magazines might include. Look for these in online stores or libraries. Remember that while Leadership Handbook 2026 Guide, sharing copyrighted material without permission is not legal. Always ensure your either creating your own or obtaining them from legitimate sources that allow sharing and downloading. Library Check if your local library offers eBook lending services. Many libraries have digital catalogs where you can borrow Leadership Handbook 2026 Guide eBooks for free, including popular titles. Online Retailers: Websites like Amazon, Google Books, or Apple Books often sell eBooks. Sometimes, authors or publishers offer promotions or free periods for certain books. Authors Website Occasionally, authors provide excerpts or short stories for free on their websites. While this might not be the Leadership Handbook 2026 Guide full book, it can give you a taste of the authors writing style. Subscription Services Platforms like Kindle Unlimited or Scribd offer subscription-based access to a wide range of Leadership Handbook 2026 Guide eBooks, including some popular titles.

FAQs About Leadership Handbook 2026 Guide Books

How do I know which eBook platform is the best for me? Finding the best eBook platform depends on your reading preferences and device compatibility. Research different platforms, read user reviews, and explore their features before

making a choice. Are free eBooks of good quality? Yes, many reputable platforms offer high-quality free eBooks, including classics and public domain works. However, make sure to verify the source to ensure the eBook credibility. Can I read eBooks without an eReader? Absolutely! Most eBook platforms offer webbased readers or mobile apps that allow you to read eBooks on your computer, tablet, or smartphone. How do I avoid digital eye strain while reading eBooks? To prevent digital eye strain, take regular breaks, adjust the font size and background color, and ensure proper lighting while reading eBooks. What the advantage of interactive eBooks? Interactive eBooks incorporate multimedia elements, guizzes, and activities, enhancing the reader engagement and providing a more immersive learning experience. Leadership Handbook 2026 Guide is one of the best book in our library for free trial. We provide copy of Leadership Handbook 2026 Guide in digital format, so the resources that you find are reliable. There are also many Ebooks of related with Leadership Handbook 2026 Guide. Where to download Leadership Handbook 2026 Guide online for free? Are you looking for Leadership Handbook 2026 Guide PDF? This is definitely going to save you time and cash in something you should think about. If you trying to find then search around for online. Without a doubt there are numerous these available and many of them have the freedom. However without doubt you receive whatever you purchase. An alternate way to get ideas is always to check another Leadership Handbook 2026 Guide. This method for see exactly what may be included and adopt these ideas to your book. This site will almost certainly help you save time and effort, money and stress. If you are looking for free books then you really should consider finding to assist you try this. Several of Leadership Handbook 2026 Guide are for sale to free while some are payable. If you arent sure if the books you would like to download works with for usage along with your computer, it is possible to download free trials. The free guides make it easy for someone to free access online library for download books to your device. You can get free download on free trial for lots of books categories. Our library is the biggest of these that have literally hundreds of thousands of different products categories represented. You will also see that there are specific sites catered to different product types or categories, brands or niches related with Leadership Handbook 2026 Guide. So depending on what exactly you are searching, you will be able to choose e books to suit your own need. Need to access completely for Campbell Biology Seventh Edition book? Access Ebook without any digging. And by having access to our ebook online or by storing it on your computer, you have convenient answers with Leadership Handbook 2026 Guide To get started finding Leadership Handbook 2026 Guide, you are right to find our website which has a comprehensive collection of books online. Our library is the biggest of these that have literally hundreds of thousands of different products represented. You will also see that there are specific sites catered to different categories or niches related with Leadership Handbook 2026 Guide So depending on what exactly you are searching, you will be able tochoose ebook to suit your own need. Thank you for reading Leadership Handbook 2026 Guide. Maybe you have knowledge that, people have search numerous times for their favorite readings like this Leadership Handbook 2026 Guide, but end up in harmful downloads. Rather than reading a good book with a cup of coffee in the

afternoon, instead they juggled with some harmful bugs inside their laptop. Leadership Handbook 2026 Guide is available in our book collection an online access to it is set as public so you can download it instantly. Our digital library spans in multiple locations, allowing you to get the most less latency time to download any of our books like this one. Merely said, Leadership Handbook 2026 Guide is universally compatible with any devices to read.

Find Leadership Handbook 2026 Guide:

stain removal quickstudy home star wars kanan the last padawan vol 1 star wars marvel sra open court reading sound and letter skills grade k

staging of classical drama around 2000 by pavlna n povand alena sarkissian 2007 hardcover

stage scenery and lighting third edition

standarddetailsammlung neubau aktuelle konstruktionsdetails fr bauvorhaben

ss05 workbook grade 1 scott foresmen social studies 2005 grade 1 stanley automatic sliding door installation manuals

star lexile conversion chart updated 2014
star wars the clone wars 2009 calendar 994078
stanley magic door opener manual
stanley garage door opener manual whistler
standard english credit scottish certificate of education past examination papers
sra math explorations & applications practice workbook level 2

ssd 1 study guide

Leadership Handbook 2026 Guide:

Romantic Serenades for Strings A generous and unique compilation of Romantic music for string orchestra, featuring both delightful rarities and renowned masterpieces of the genre. Romantic Serenades for Strings CD1. 58'00. Pyotr Ilyich Tchaikovsky 1840-1893. Serenade for Strings Op.48. 1. I. Pezzo in forma di sonatina: Andante non troppo –. Allegro moderato. Romantic Serenades for Strings The term serenade originally signified a musical greeting, usually performed out of doors in the evening, to a beloved or a person of importance. Adagio - Romantic Serenades (1999) (Full Album) - YouTube Romantic Serenades Peter Tchaikovsky, Edvard Hagerup Grieg, Edward Wiliam Elgar, Bratislava Chamber Orchestra -

Romantic Serenades - Amazon.com Music. Romantic Serenades for Strings - BRILLIANT CLASSICS ... Their performance of the Suk, a lovely work in four movements, is fine and affectionate. Some might find it a little too affectionate: some tempo changes might ... Dvořák, Suk, Elgar & Fuchs: Romantic Serenades Listen to Dvořák, Suk, Elgar & Fuchs: Romantic Serenades by Camerata Bern & Thomas Füri on Apple Music. 2000. 20 Songs. Duration: 1 hour, 55 minutes. Janáček Kalinnikov · Tchaikovsky - Romantic Serenades ... View credits, reviews, tracks and shop for the 2018 CD release of "Romantic Serenades For Strings" on Discogs. Romantic Serenades - YouTube Intermediate Algebra: Dugopolski, Mark Mark Dugopolski. Intermediate Algebra. 7th Edition. ISBN-13: 978-0073384573, ISBN-10: 0073384577. 4.3 4.3 out of 5 stars 48 Reviews. Intermediate Algebra. Intermediate Algebra by Dugopolski, Mark. [2011,7th ... Buy Intermediate Algebra by Dugopolski, Mark. [2011,7th Edition.] Hardcover on Amazon.com ☐ FREE SHIPPING on qualified orders. Intermediate Algebra | Buy | 9780073384573 Intermediate Algebra7th edition; ISBN-13: 9780073384573; Authors: Mark Dugopolski; Full Title: Intermediate Algebra; Edition: 7th edition; ISBN-13: 978-... Intermediate Algebra Mark Dugopolski Buy Intermediate Algebra By Mark Dugopolski Isbn 0073384577 9780073384573 7th edition. ... Algebra by Mark Dugopolski \$206.00 \$13.95. College Algebra ... Intermediate Algebra 7th edition (9780073384573) Buy Intermediate Algebra 7th edition (9780073384573) by Mark Dugopolski for up to 90% off at Textbooks.com. Browse Books: Mathematics / Algebra / Intermediate Student Workbook for Intermediate Algebra with Applications, Multimedia Edition, 7th By Maria H. ... Intermediate Algebra By Mark Dugopolski Cover Image. BookFinder.com: Search Results (Matching Titles) by Mark Dugopolski (2007) Hardcover [New/Used]; Intermediate Algebra ... SAMPLE COPY - Annotated Instructor's Ediiton -Intermediate Algebra, seventh edition ... Books by Mark Dugopolski Elementary and Intermediate Algebra(3rd Edition) by Mark Dugopolski, Business Week Magazine Hardcover, 1,096 Pages, Published 2008 by Mcgraw-Hill Science ... Intermediate Algebra Seventh Edition By Mark Dugopolski Sep 19, 2019 — Intermediate Algebra Seventh Edition By Mark Dugopolski. 2019-09-19. Elementary and Intermediate Algebra: Concepts and Applications. Edition: ... Teachers Edition Intermediate Algebra by Mark Dugopolski ... Teachers Edition Intermediate Algebra by Mark Dugopolski (2011 Hardcover) 7th. Best Selling in Study Guides & Test Prep. The West Pacific rim: An introduction - Books This one-of-a-kind guide provides a readable and stimulating introduction to the economic and social geography of the West Pacific Rim (WPR), considered by ... The West Pacific Rim: An Introduction - Hodder, Rupert This one-of-a-kind guide provides a readable and stimulating introduction to the economic and social geography of the West Pacific Rim (WPR), considered by ... The West Pacific Rim: An Introduction - Rupert Hodder Title, The West Pacific Rim: An Introduction; Author, Rupert Hodder; Edition, illustrated; Publisher, Belhaven Press, 1992; Original from, Indiana University. The West Pacific Rim: An Introduction by R Hodder Belhaven Press, 1992. This is an ex-library book and may have the usual library/used-book markings inside. This book has soft covers. The West Pacific Rim: An Introduction This one-of-a-kind guide provides a readable and stimulating introduction to

the economic and social geography of the West Pacific Rim (WPR), considered by many ... West Pacific Rim Introduction by Hodder Rupert The West Pacific Rim : An Introduction by Hodder, Rupert A. and a great selection of related books, art and collectibles available now at AbeBooks.com. THE WEST PACIFIC RIM An Introduction By Rupert ... THE WEST PACIFIC RIM An Introduction By Rupert Hodder Paperback Very Good; Type. Paperback; Accurate description. 5.0; Reasonable shipping cost. 5.0; Shipping ... The West Pacific Rim: An Introduction - by Hodder, Rupert Belhaven Press, New York, NY, 1992. Softcover. Good Condition. Used good, pencil underlining Quantity Available: 1. ISBN: 0470219645. The West Pacific Rim: An Introduction This one-of-a-kind guide provides a readable and stimulating introduction to the economic and social geography of the West Pacific Rim (WPR), considered by ... The West Pacific Rim: An Introduction: Hodder, Rupert The West Pacific Rim: An Introduction; Print length. 153 pages; Language. English; Publication date. 8 December 1992; ISBN-10. 0470219645; ISBN-13. 978- ...